



Regulation for Transporting Students in School-Owned Vehicles

This is a reminder that as of July 2, 2001, any employee transporting students in a school-owned vehicle must comply with Regulation 6.41.4 NMAC. The following is a brief summary of the regulation:

1. Driver must be an employee of the school district.
2. Driver must have a current New Mexico driver's license.
3. Drive license record will be checked by LCPS.
4. Driver must have a physical examination.*
5. Driver must complete a criminal background check.*
6. Driver must comply with substance and alcohol testing.*
7. Driver must complete twelve hours of driver training to include the following:
 - 6.41.4 NMAC Standards for Providing Transportation for Eligible Students
 - Pre/Post Trip Inspection General Motor Vehicle Operating Procedures
 - School Bus Driver Security Training Program
 - Passenger Restraint legislation
 - District Policies and Procedures
 - Passenger Management Training
8. Driver must complete First Aid and CPR courses or have current cards.*
9. Driver must complete a Defensive Driver's Course or have a DDC card.*

The items with an asterisk (*) may involve a cost. The administrator of the school/department will determine who will pay for any cost incurred. The administrator of the school/department will also be responsible to pay for the substitute, if one is needed.

Please be advised that every year 50% of the total number of district certified drivers are subject to a random drug test. Also be advised that 10% of the 50% that are randomly drug tested are subject to both a drug and alcohol test.

Driver must comply with all items before being allowed to transport students.

Thank you for your time and attention to this matter.