Live, direct instruction will take place 4 times per week:

**DIRECT INSTRUCTION VIA ZOOM ON MONDAY, TUESDAY, THURSDAY AND FRIDAY**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>PreK</td>
<td>8:00 AM</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>1st Grade</td>
<td>10:00 AM</td>
</tr>
<tr>
<td>2nd Grade</td>
<td>11:00 AM</td>
</tr>
<tr>
<td>3rd Grade</td>
<td>12:00 PM</td>
</tr>
<tr>
<td>4th Grade</td>
<td>1:00 PM</td>
</tr>
<tr>
<td>5th Grade</td>
<td>2:00 PM</td>
</tr>
<tr>
<td>Special Education- Self contained</td>
<td>3:00 PM</td>
</tr>
<tr>
<td>Special Education- Inclusion</td>
<td>3:00 PM</td>
</tr>
</tbody>
</table>

**What happens during direct instruction?**

- Four lessons per week for English Language Arts and Math
- One Lesson per week for Science & Social Studies
- One Social Emotional Learning meeting per week

**Instructional time for Direction Instruction**

- PK-K: Not to exceed 20 minutes/lesson
- 1st/2nd: Not to exceed 25 minutes/lesson
- 3rd/4th/5th: Not to exceed 30 minutes/lesson

- All students will have the opportunity to receive small group instruction at least twice a week for reading.
- All students will have the opportunity to receive small group instruction at least twice a week for math.
- In addition to direct and small group instruction, teachers will have office hours for students to get help and ask questions.
- Students are NOT required to log in at the time that direct or small group instruction is scheduled. Lessons will be recorded and/or resources will be made available.
- Students ARE responsible for completing all assignments and reaching out to the teacher if they need help.
GROUP 1: Last Name A-L

Monday Group 1 Direct Instruction Times
• 1st pd – 12:00pm – 12:45pm
• 3rd pd – 1:00pm – 1:45pm
• 5th pd – 2:00pm – 2:45pm
• 7th pd. - 3:00pm – 3:45pm

Tuesday Group Direct Instruction Times
• 2nd pd – 12:00pm – 12:45pm
• 4th pd – 1:00pm – 1:45pm
• 6th pd – 2:00pm – 2:45pm
• Adv. pd. - 3:00pm – 3:45pm

Wednesday, Thursday and Friday
Students must work on and complete assignments for ALL classes held on Monday and Tuesday.

When assignments are due for Group 1:
Assignments are due Friday for grading, at the end of the week classes were conducted:
Friday for periods 1,3,5 and 7 by 4:00pm
Friday for Periods 2,4,6 and Adv. by 4:00pm

Teachers will have the ability to make adjustments on submission based on individual student’s needs

GROUP 2: Last Name M-Z

Thursday Group 2 Direct Instruction Times
• 1st pd – 12:00pm – 12:45pm
• 3rd pd – 1:00pm – 1:45pm
• 5th pd – 2:00pm – 2:45pm
• 7th pd. - 3:00pm – 3:45pm

Friday Group 2 Direct Instruction Times
• 2nd pd – 12:00pm – 12:45pm
• 4th pd – 1:00pm – 1:45pm
• 6th pd – 2:00pm – 2:45pm
• Adv. pd. - 3:00pm – 3:45pm

Monday, Tuesday and Wednesday
Students must work on and complete assignments for ALL classes held Thursday and Friday.

When assignments are due for Group 2:
Assignments are due Wednesday for grading, at the end of the week classes were conducted:
Wednesday for periods 1,3,5 and 7 by 4:00pm
Wednesday for Periods 2,4,6 and Adv. by 4:00pm

Teachers will have the ability to make adjustments on submission based on individual student’s needs
<table>
<thead>
<tr>
<th>Time</th>
<th>Mon</th>
<th>Tues</th>
<th>Wed</th>
<th>Thursdays</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 to 10:00</td>
<td>Teacher Planning</td>
<td></td>
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</tr>
<tr>
<td>10:00-10:45</td>
<td>1st and 2nd Instructional Support Time</td>
<td>2nd Period Instructional Support Time</td>
<td>10:00-12:00 Individual learning time for students</td>
<td>1st Period Direct Instructional launch</td>
<td>2nd Period Direct Instructional launch</td>
</tr>
<tr>
<td>11:15-12:15</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>12:15-1:00</td>
<td>General Instructional Support Time</td>
<td>General Instructional Support Time</td>
<td>General Instructional Support Time</td>
<td>General Instructional Support Time</td>
<td>General Instructional Support Time</td>
</tr>
<tr>
<td>1:15-2:15</td>
<td>5th Period Instructional Support Time</td>
<td>6th Period Instructional Support Time</td>
<td>Instructional Support Time 12:15-2:45</td>
<td>5th Period Direct Instructional launch</td>
<td>6th Period Direct Instructional launch</td>
</tr>
<tr>
<td>2:15-3:00</td>
<td>7th and 8th Instructional Support Time</td>
<td>Advisory Contact ½ Student</td>
<td></td>
<td>7th Period Direct Instructional launch</td>
<td>Advisory Contact ½ Students</td>
</tr>
<tr>
<td>2:45-3:30</td>
<td>Teacher work time</td>
<td>Teacher work time</td>
<td>Teacher work time</td>
<td>Teacher work time</td>
<td>Teacher work time</td>
</tr>
</tbody>
</table>

**HIGH SCHOOL SCHEDULE**
- Instructional Support Time
  - Additional Direct Instruction
  - Small group sessions
  - Teachers available for Zoom sessions and support to answer questions and provide help
- Remote Learning Planning and Support

**Direct Instruction Launch**
- Synchronous (live) instruction
- Beginning of the instructional week for students
Grading/Attendance

For all grade levels

**Canvas and Zoom**
Canvas is the ONLY learning platform that students are required to use.
- Canvas (How to Navigate Canvas) Videos and PDF versions (English/Spanish) are available online at bit.ly/lcpscanvas.
- Teachers will post all classroom announcements and school-wide information in Canvas.
- All Zoom sessions will also originate from within Canvas, which will automatically populate the calendar for students and provide an extra layer of security.
- All learning resources will be posted in Canvas, and all assignments will be turned in via Canvas.

**Non-direct Instruction/Student School Day**
In addition to direct instruction, the student school day should consist of the following:
- Completing classwork assigned by the teacher.
- Independent reading.
- Engaging with course materials in Canvas (reading, recordings, video links, examples).
- Small group instruction provided by the teacher.
- Working on projects.
- Engaging in specials courses (art, PE, music, technology).
- The LCPS Learn YouTube Channel will be available for additional live and recorded lesson. [https://www.youtube.com/channel/UCUGJ4fB-OB3REQJZRO7ib-A](https://www.youtube.com/channel/UCUGJ4fB-OB3REQJZRO7ib-A)

**Grades**
The district grading policy of two (2) grades per week per subject will be recorded. No more than three grades per subject will be recorded. “AP” courses up to 4.

**Attendance**
While in the RED phase, attendance will be measured in terms of participation and engagement. If a student cannot engage in learning in the online environment, the parent should contact the teacher (via e-mail). If the student will be unable to engage or participate for an extended period, a parent note or physician’s note should be provided.

**Participation (Engagement)**
- Students must engage in all classes during the school week, although logging-in to live (synchronous) meetings in not required.
Student Engagement for Online Learning

- Students in remote learning are required to participate in class activities and assignments to show they are working towards mastery.
- “Engagement” is students logging into Canvas and attempting lessons/activities. Students not attempting lessons/activities and not logging on to their Canvas courses will be contacted by their teacher for lack of engagement. Students not completing assignments would be reflected in their class grade.

Special Education

All students receiving special education services will continue to receive the support outlined in their Individualized Education Plan. Parents of special education students will be contacted by their child’s caseworker to set up meetings and assessments to make the necessary modifications in order to follow the public health order. If you have any questions, please contact your school for more information.

Dual Language and ELL Students/Parents

All students receiving bilingual education services will continue to receive support from the bilingual department. Dual language classes are still offered throughout the district. If you are interested in dual language, please contact your child’s principal. At the secondary level, the International Welcome Centers are available to support students and parents. Please contact your school for more information.

Five areas of focus for successful Social-Emotional Learning

- Reestablish Connections: Several times weekly, students will have positive adult contact from their school. Staff will be trained, or receive refresher training on engagement / connecting activities such as community building circles.
- Trauma Informed Professional Development for Staff: During New Teacher Orientation and District-level professional development days, staff will receive trauma informed professional development to include the impacts of Adverse Childhood Experiences.
- Discuss Environmental Stressors: Teachers will be encouraged to have frequent and open conversations about how environmental changes such as not being able to come to school, mask wearing and social distancing are impacting their students with an emphasis on strategies for self-regulation and self-care.
- The 5 Social Emotional Learning Competencies as outlined by CASEL will be interwoven into the curriculum and explicitly taught.
- Through use of the MLSS framework, and with behavioral health teams and The Connection Center as a resource, schools will have a framework of both internal and community-based supports to refer students and their families to.

Early Childhood Education (Pre-K)

- The early childhood programs will follow the same model as LCPS. If we are fully online, they are fully online. If we are hybrid, they are hybrid.
- Teachers will contact all parents directly to discuss the schedule and resources available.
- Teachers and Instructional assistants will prepare age-appropriate materials for children.
PURPOSE
It is the goal of LCPS to ensure all students have access to technology, and will provide devices to those who need them. Students and families will have support in English and Spanish for these resources and teachers will continue to be offered professional development to more deeply understand the pedagogy of remote learning. In order to see our students and staff technology needs are met LCPS will:

- Make available a laptop for check out to any student without access to a device at home. LCPS wants to ensure that EVERY student has their own computer. Families may request devices from the schools their children attend.
- Work with our families to ensure Internet access at home for students. Where available, Comcast Internet Essentials will continue to be available to those who need it. In homes where Comcast service is unavailable, TSS will distribute hotspots to those who request them.
- Provide technical assistance for LCPS families in English and Spanish through print and video resources as well as phone and online support.

For more help with Canvas please click the link below

https://sites.google.com/lcpsmail.org/canvas-guides-portal/home
Below is the login information for your LCPS Canvas, and LCPS Google accounts.

The learning management system LCPS is using is called Canvas. Log into Canvas [http://lcps.instructure.com](http://lcps.instructure.com)

<table>
<thead>
<tr>
<th>STAFF/FACULTY LOGIN INFORMATION</th>
<th>STUDENT LOGIN INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Same username and password LCPS email. Username: <a href="mailto:jdoe@lcps.net">jdoe@lcps.net</a> Password: same as email</td>
<td>Students log in with username <a href="mailto:lastnamefirstname@lcps.net">lastnamefirstname@lcps.net</a> and password (same as computer) Username: <a href="mailto:doejohn@lcps.net">doejohn@lcps.net</a> Password: (same as computer)</td>
</tr>
</tbody>
</table>

LCPS has educational Google accounts for all users. Log into Google – [google.com](http://google.com)

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<thead>
<tr>
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<th>STUDENT LOGIN INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Same username and password LCPS email but with @lcpsmail.org. Username: <a href="mailto:jdoe@lcpsmail.org">jdoe@lcpsmail.org</a> Password: same as email</td>
<td>Students log in with username <a href="mailto:lastnamefirstname@lcpsmail.org">lastnamefirstname@lcpsmail.org</a> and password (same as computer) Username: <a href="mailto:doejohn@lcpsmail.org">doejohn@lcpsmail.org</a> Password: (same as computer)</td>
</tr>
</tbody>
</table>
Breakfast and lunch may be picked up at the following grab-and-go locations Monday through Friday from 9:30 to 11:30 a.m. All students are required to have student ID or lunch number in order to receive a breakfast and a lunch.

- Alameda Elementary – 1325 N. Alameda Blvd.
- Central Elementary – 105 Alameda Blvd.
- Cesar Chavez Elementary – 5250 Holman Rd.
- Conlee Elementary – 1701 Boston Dr.
- Desert Hills Elementary – 280 Roadrunner Pkwy
- Doña Ana Elementary – 5551 Camino De Flores
- Hillrise Elementary – 1400 Curnutt St.
- Loma Heights Elementary – 1600 E. Madrid Ave.
- Lynn Middle School – 950 S. Walnut St.
- MacArthur Elementary – 655 4th St.
- Mesa Middle School – 7225 N Jornada Rd.
- Mesilla Park Elementary – 955 W. Union Ave.
- Picacho Middle School – 1040 N. Motel Blvd.
- Tombaugh Elementary – 226 Carver Rd.
- University Hills Elementary – 2005 S. Locust St.
- Valley View Elementary – 915 California Ave.
- Vista Middle School – 4465 Elks Dr.
- Oñate High School – 5700 Mesa Grande Dr.
- Las Cruces High School – 1755 El Paseo Rd.
- Mayfield High School – 1955 N Valley Dr.

High school students will be charged per their most recent 20/21 pay status (free, reduced, or full price). Please fill out the 20/21 USDA Lunch application to possibly qualify for free or reduced-price meals (required annually). Please reach out to Nutrition Services at 527-5994 or visit www.lunchapplication.com to apply.

- Breakfast full price $1.00
  reduced price $0.30

- Lunch full price $2.35
  reduced price $0.40
### Food Distribution
**Bus Delivery: Grab & Go**

**Time:** 10:00 am – 12:00 pm  
**Days:** Monday - Friday

| Bus: 502 |  
| --- | --- |  
| **10:00 am:** | **2283 S ESPINA ST GOMEZ PARK & GARDEN/ENTRANCE TO GARDEN** |  
| **10:20 am:** | **COLLEGE MANOR PARK** |  
| **10:40 am:** | **ZIA MS** |  

| Bus: 510 |  
| --- | --- |  
| **10:00 am:** | **2135 PAYNE ST** |  
| **10:20 am:** | **TERRACE DR @ BUENA VIDA CIR PARK PLACE APARTMENTS** |  
| **10:40 am:** | **E IDAHO AVE @ RIDGEMONT DR** |  
| **11:00 am:** | **ATHENIAN WAY / ALEXIS APARTMENTS STOP BY MAILBOXES** |  

| Bus: 524 |  
| --- | --- |  
| **10:00 am:** | **WILLIAMS AVE @ STANDLEY DR** |  
| **10:20 am:** | **3753 TILE AVE TORTUGAS PARK** |  

| Bus: 527 |  
| --- | --- |  
| **10:00 am:** | **4801 S MAIN ST SUMMERWINDS MHP** |  

| Bus: 531 |  
| --- | --- |  
| **10:00 am:** | **MONTANA AVE @ JONES RD** |  
| **10:20 am:** | **BRANDING IRON CIR @ MULE DEER DR IN FRONT OF THE PARK AND PLAYGROUND** |  
| **10:35 am:** | **ASPEN AVE @ ELM ST** |  

| Bus: 535 |  
| --- | --- |  
| **10:00 am:** | **4467 EL FARO ST MI PALMITA MHP** |  
| **10:20 am:** | **845 WATSON LN MHP (WEST ENTRANCE) IN FRONT OF BIG METAL BARN** |  
| **10:35 am:** | **3820 CALLE DE LAS MARGARITAS** |  
| **10:55 am:** | **RIO GRANDE PREPARATORY INSTITUTE** |  

| Bus: 536 |  
| --- | --- |  
| **10:00 am:** | **DE LA T MOBILE HOME PARK** |  
| **10:15 am:** | **5800 STERN DR AT VILLA DEL SOL MHP BY PARK & PLAYGROUND BY ENTRANCE** |  
| **10:40 am:** | **JOHNSON LN @ SUNNY LN** |  

| Bus: 541 |  
| --- | --- |  
| **10:00 am:** | **S MELENDRES ST @ EL MOLINO** |  
| **10:15 am:** | **155 N MESQUITE ST KLEIN PARK** |  
| **10:35 am:** | **N MESQUITE ST @ E LUCERO AVE** |  
| **10:50 am:** | **N MESQUITE ST @ E CHESTNUT AVE** |  

| Bus: 542 |  
| --- | --- |  
| **10:00 am:** | **VALLES RD @ ORGOT RD** |  
| **10:25 am:** | **ROSWELL ST @ HOBBES RD** |  
| **10:40 am:** | **MISSIONARY RIDGE RD @ MARANATHA WAY** |  

| Bus: 544 |  
| --- | --- |  
| **10:00 am:** | **3815 S MAIN ST DOVE CANYON MHP** |  
| **10:15 am:** | **TURQUOISE AVE @ TURQUOISE LOOP NEXT TO THE POOL/PARK** |  
| **10:30 am:** | **JASPER DR @ RUBY DR NEXT TO THE TRASH CANS AND EMPTY LOT** |
Bus: 504
10:00 am: WESTVIEW AVE @ FAIRPARK RD
10:15 am: 3135 OLD PICACHO RD SAN JOSE CHURCH
10:40 am: S WEINRICH RD @ MILLER RD

Bus: 505
10:00 am: HOLIDAY AVE @ 17TH ST DI RT LOT EAST OF DISCOUNT STORAGE
10:20 am: W HADLEY AVE @ EDISON PL
10:35 am: W HADLEY AVE @ VALLEY VERDE MHP BY THE GATE ENTRANCE TO THE PARK

Bus: 506
10:00 am: RIO BRAVO WAY @ LAVENDER DR
10:10 am: VALLEY VIEW @ INDEPENDENCE/CALLE AMERICANA
10:25 am: VALLEY VIEW AVE @ BROADVIEW RD
10:40 am: CALLE UNIDOS @ CALLE NUESTRA
10:55 am: 850 HOLLY DR ENTRANCE HOLLY GARDENS MHP

Bus: 509
10:00 am: 2600 DONA ANA RD IN FRONT OF MHP ACROSS THE PIC QUICK/DALRYMPLE
10:15 am: 3115 EL CAMINO REAL ST JOHNS MHP PULL OFF ROAD TO DI RT LOT
10:35 am: 2620 EL CAMINO REAL COVERED WAGON MHP
10:50 am: 2501 EL CAMINO REAL SOUTH ENTRANCE PIONEER MHP
11:05 am: SPITZ PARK

Bus: 517
10:00 am: FORT SELDEN RD @ STATE PARK RD
10:15 am: FRODO PL @ HURT RD
10:30 am: RADU MB PRINGS COMMUNITY CENTER

Bus: 518
10:00 am: 6345 DONA ANA RD EVERGREEN MOBILE HOME PARK
10:20 am: HATFIELD RD @ PASEO DEL ORO CIR

Bus: 523
10:00 am: 6345 DONA ANA RD EVERGREEN MOBILE HOME PARK
10:10 am: HATFIELD RD @ PASEO DEL ORO CIR
10:20 am: HATFIELD RD @ PASEO DEL ORO CIR
10:30 am: RADIUM SPRINGS COMMUNITY CENTER

Bus: 526
10:00 am: TAYLOR RD @ RAEVIN CT
10:10 am: TAYLOR RD @ NORTHWIND RD
10:20 am: WESTWIND RD @ LONESOME PINE RD
10:35 am: WILDWIND RD @ SHADYWOOD LN
10:45 am: WILDWIND RD @ SUGAR SAND TRL
11:05 am: 4028 SAN YSIDRO RD MHP BY BLUE TRAILER & MAILBOXES
11:15 am: SAN YSIDRO RD @ INEZ CT
11:30 am: DONA ANA RD @ ADOBE LN
11:35 am: DONA ANA RD @ CALLE DE ORO

Bus: 529
10:00 am: CALLE SOSA @ ASH AVE
10:15 am: BIRCH DR @ SUNRISE AVE NEAR PLAYGROUND AREA
10:30 am: EVELYN ST @ STANTON AVE
10:45 am: SHERYL WAY @ BRIDGER AVE
Food Distribution
Bus Delivery: Grab & Go

Time: 10:00 am – 12:00 pm
Days: Monday - Friday

Bus: 533
10:00 am: DONA ANA COMMUNITY CENTER
10:15 am: LEDESMA DR @ DE LA O DR
10:35 am: LEDESMA DR @ ISAAC GARCIA @ VALVERDE MHP VALVERDE MHP WEST ENTRANCE

Bus: 538
10:00 am: LOS ARBOLES MHP SOUTH ENTRANCE @ LOS ARBOLES MHP WEST TURN
10:20 am: JODY DR @ TERRY DR
10:35 am: THREE CROSSES AVE. / SEVENTH -DAY ADVENTIS TURN AROUND IN CHURCH PARKING LOT BY MHP
10:50 am: OASIS AVE @ SOLANO DR DONA ANA APARTMENTS
Food Distribution
Bus Delivery: Grab & Go

Time: 10:00 am – 12:00 pm
Days: Monday - Friday

Bus: 507
10:00 am: CORTEZ DR @ WILT AVE
10:20 am: 5475 PORTER DR SUNRISE MESA NORTH ENTRANCE DIRT LOT ACROSS FROM NORTH GATE

Bus: 508
10:00 am: 2775 ROADRUNNER PKWY WATER TANK/ NORTH ENTRANCE COPPERSTONE APPTS
10:20 am: SANTO DOMINGO AVE @ SANTO DOMINGO CT
10:45 am: 2800 ROADRUNNER PKWY ENTRANCE @ CUESTAS APARTMENTS

Bus: 509
10:00 am: KENSINGTON WAY @ KENMORE RD
10:10 am: MIDWAY AVE @ MESA DR
10:25 am: VILLAGE DR @ PORTER DR SOUTHSIDE OF PARK
10:40 am: ARROYO RD @ HOLMAN RD

Bus: 518
10:00 am: HOLMAN RD @ FLATLAND RD
10:20 am: HOLMAN RD @ DIA Y NOCHE AVE
10:40 am: HOLMAN RD @ OUTBACK DR

Bus: 519
10:00 am: 4912 CALLE BELLA AVE
10:10 am: 4809 CALLE BELLA
10:20 am: CAMINO DOS VIDAS @ CALLE APLANADO
10:40 am: LAS COLINAS DR @ GALINA DR LAS COLINAS ARROYO PARK

Bus: 520
10:00 am: BERRY PATCH LN @ ISAACKS AVE
10:20 am: SHORTHORN DR / MOONGATE CAFE IN FRONT OF THE MOONGATE CAFE/ BESIDE CAFE
10:35 am: MOONGATE RD @ ORION ST

Bus: 528
10:00 am: N JORNADA RD @ ORTEGA RD
10:15 am: 7125 METRO PARK DR METRO VERDE PARK
10:35 am: SIENNA AVE @ VOYAGER ST
10:50 am: SIERRA DE ORO PL @ SIERRA VENTA-NA AVE

Bus: 532
10:00 am: WESTMORELAND AVE @ NAVAJO TRL
10:10 am: CHIRICAHUA TRL @ MESA LA JOLLA AVE
10:25 am: 1719 ROCCA SECCA RD TURN AROUND IN 1ST DIRT LOT ON SOUTH SIDE
10:40 am: DESERT WIND WAY @ AZTECA DR

Bus: 534
10:00 am: ARABELA DR @ CABIN CREEK
10:20 am: PANTHER CREEK @ GUNSGNIXEAK PEAK CT
10:45 am: ZACHARY PL @ DEL WEST AVE
Time: 10:00 am – 12:00 pm  
Days: Monday - Friday

**Bus: 537**

10:00 am: 3333 LUNARRIDGE ST SUNSET HILLS PARK (NEAR PICNIC TABLES)

10:15 am: VENUS ST @ CALLE CAMPION

10:25 am: VENUS @ TERRENCE HILL MHP 3210
VENUS ST/ IN FRONT OF CHURCH

**Bus: 540**

10:00 am: GROUSE RUN DR @ TOPAZ RD

10:15 am: GROUSE RUN DR @ FLUORITE RD

10:30 am: AMBER DR @ MILLARD AVE

**Bus: 543**

10:00 am: ST MICHAELS RD @ BARAKA CT

10:15 am: 2ND ST @ PADRE LA RUE ST

10:30 am: EL CENTRO BLVD @ MACARTHUR RD

10:50 am: WEISNER RD @ ARROYO RD
How Parents Can Help Support Their Child

- Help your child create a quiet learning space.
- Help your child create a schedule for learning and working. Doing a little each day is less stressful than doing it all the night before.
- Remind your child that online learning is an extension of the classroom and school. Obligations such as class assignments, tests, projects, and state exams are still the priority.
- Communicate with their child’s advisory teacher or the front office about their child’s absence.
- It is extremely important to respond to the teacher and/or staff emails and phone calls. Consistent communication will be a critical piece for students’ academic success. Teachers are expected to return communication within 24 hours.
- Don’t hesitate to reach out to administration if you are not receiving communication with your child’s teacher(s).
- Don’t be afraid to reach out to the teacher if you are having a hard time understanding how to help your child with their assignments in any class. Teachers will have office hours open to student and parent questions.
- If possible, commit to attending any virtual Canvas training sessions to stay up to date on becoming familiar with the online learning platform that your child will be using.
- Read emails, social media posts, and school websites frequently to stay up to date with any new information and/or announcements.

PLEASE ensure that you update your information such as your address or phone number if they change as we need to keep all information for each family current. This can be done through the on-line parent registration tab in ParentVue.